



**Government Of West Bengal**  
**Office Of The Divisional Fire Officer, Malda**  
**West Bengal Fire & Emergency Services**  
**English Bazar Fire Station, Ghorapir, Malda. Pin :- 732101**

Memo no.: IND/WB/FES/20192020/52900

Date: 30-03-2023

**From:**

**Divisional Fire Officer, Malda**  
**West Bengal Fire & Emergency Services**

**To: Sister Nivedita Public School (SRJB Memorial Trust)**

**Viveknagar (Behind Malda RLY Diesel Locoshed) , P.O. Jhalijhalia , Mouza - Nazirpur, Khatian No -118, L.R. - 330, Plot no - 649,660,661,646 , Dist . Malda, Pin 732102**

**Sub: Issuance of Renewal Fire Safety Certificate for the occupancy of an existing construction G+2 storied Educational building under group Educational in the name of style SISTER NIVEDITA PUBLIC SCHOOL(SRJB MEMORIAL TRUST), at the premises no Viveknagar(Behind Malda Rly Diesel Locoshed),Mouza-Nazirpur,J.L.No-58,Khatian No-118,L.R-330,Plot No-649,660,661,646,P.S-English Bazar,Post-Jhalijhalia,Dist-Malda,Under Kotwali Gram Panchyat,Pin-732102.**

This is in reference to your application no. 0125191230800034 dated 26-02-2023 regarding the Issuance of Renewal Fire Safety Certificate for the occupancy of an existing construction G+2 storied Educational building under group Educational in the name of style SISTER NIVEDITA PUBLIC SCHOOL(SRJB MEMORIAL TRUST), at the premises no Viveknagar(Behind Malda Rly Diesel Locoshed),Mouza-Nazirpur,J.L.No-58,Khatian No-118,L.R-330,Plot No-649,660,661,646,P.S-English Bazar,Post-Jhalijhalia,Dist-Malda,Under Kotwali Gram Panchyat,Pin-732102.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

1. Driveway must be free of any type of obstruction for easy movement of Fire Appliances. No parking will be allowed on the Drive way.
2. Periodical flashing of water in the Hydrant shall be made to maintain the efficiency of the above mentioned system.
3. To eliminate risk of Fire Hazards, Good Housekeeping both for insides and outside of the building shall be strictly

maintained.

4. Existing Electrical wiring of the whole building shall have to be carefully checked for any wear and tear in there, particularly lines above false ceiling & ducts.
5. The notice of Fire Fighting and evacuation from the building shall be prepared and displayed at all vulnerable of the building.
6. Regular Mock fire Practices and evacuation drill should be conducted periodically by participation of all the occupants of the building and for this purpose a special crew should be formed.
7. A Crew of trained fire man should be maintained round the clock for the safety of the building.
8. Adequate number of NO SMOKING boards should be displaying surrounding the premises.
9. The employees and security staff shall be conversant with installed Fire Fighting equipments of the building and to operate in the event of Fire and Testing.
10. First-Aid Fire Fighting system shall be provided as per I.S. Specification.
11. If required the old line shall have to be replace with new lines the cables shall always be laid in M.S. conduit pipes continuously bonded to the earth.
12. Transformer and Switch Gear room shall be protected with automatic Co2 or D.C.P. Fire extinction conforming I.S. Specification.
13. The Fire Safety Audit to be conducted at in a regular interval and to record in the Fire Prevention Maintenance register.
14. Fire license to be obtained from this end for the premises (if any) which attracts sec-12 of the fire Services Act.
14. The Fire Safety Certificate is valid for three years and has to be renewed after three years from the date of issue of this letter As per Govt. of West Bengal Vide Notification No-629\_L Dated-17/04/2018.
15. After three years a certificate is to be obtained from the West Bengal Fire & Emergency Services on the basis of performance of all the Life & Fire Safety arrangements and installations of the building.

Signature valid

Digitally Signed  
Name: SWAPANJIT MUKHERJEE  
Date: 30-Mar-2023 10:03  
Reason: Approved  
Location: West Bengal

Divisional Fire Officer, Malda  
West Bengal Fire & Emergency Services

Memo No.: IND/WB/FES/2020/15290