

Ref. No.....

Date.....

## TRANSFER CERTIFICATE

CBSE Affiliation No .....

School Code.....

1. Name of Pupil : .....
2. Father's / Guardian's Name : .....
3. Mother's Name : .....
4. Nationality : .....
5. Whether the Candidate belongs to S.C/S.T/O.B.C : .....
6. Date of birth (in Christian Era) according to Admission & Withdrawal Register  
(In figures) .....
- (In words) .....
7. Date of first admission in the School with class .....
8. Class in which the pupil last studied  
(in figures) .....
- (in words) .....
9. School Board Annual examination last taken with result .....
10. Whether failed, if so once/twice in the same class .....
11. Subjects Studied: 1..... 2.....3.....  
4..... 5.....
12. Whether qualified for promotion to the higher class .....
- If so, to which class (in fig) ..... (in words) .....
13. Month up to which the pupil has paid school dues .....
14. Any fee concession availed of. If so, the nature of such concession .....
15. Total No. of working days in the academic session .....
16. Whether NCC Cadet/Boy Scout/Girl Guide (details may be given) .....
17. Games played or extracurricular activities in which the pupil usually took part (mention achievement level there in) .....
18. Date of application for certificate .....
19. Date of issue of certificate .....
20. Reasons for leaving the school .....
21. Any other remarks .....

Signature of  
class teacher

Checked by  
(with full name and designation)

Signature of Principal with date  
School SEAL